





Program Planning Worksheet Bachelor of Administration (120 credits) 2016-2017 Academic Year

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Foundation Courses (30 credits): These required basic courses prepare you for university studies in business:							
☐ MATH 208	■ ECON 201	☐ Non-JMSB elective	☐ Non-JMSB elective				
☐ MATH 209	■ ECON 203	☐ Non-JMSB elective	☐ Non-JMSB elective				
☐ BTM 200	☐ ENGL 210 or 212*	·	-				
* Complete this English course in your first year; level of English is determined by placement test at the Department of English.							
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Core Courses (42 c	redits): All BAdmin studen	its must complete the following 14	courses:				
☐ COMM 210	☐ COMM 220	☐ COMM 226	☐ COMM 315				
☐ COMM 212	☐ COMM 222	☐ COMM 305	☐ COMM 320				
☐ COMM 215	☐ COMM 223	☐ COMM 308	☐ COMM 401				
☐ COMM 217	☐ COMM 225						
Business Elective Courses (18 credits): You must complete 18 credits from among the courses offered by JMSB. These courses may include a 12-credit business minor.							
							
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		: You must complete 30 credits off oductory level. These courses may					
							
							
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Sample First Year Schedule for Full-time Students You may register for five courses per term, but we suggest a maximum of four courses in your first term.							
Term 1	Term 2	Important	•				
☐ MATH 208 or 209	☐ MATH 208 or 209	ImportantFoundation courses must be completed in your first year.You should register for courses in both Fall and Winter					
☐ ECON 201 or 203	☐ ECON 201 or 203						
☐ BTM 200	□ Non-JMSB elective	terms once you have access.Consult the Undergraduate Ca	alendar and Class Schedule to plan				
☐ ENGL 210 or 212*	☐ Non-JMSB elective	your class schedule wisely.	e for help when choosing courses.				
* If required, ESL courses mus	t be completed before ENGL or (· ·	e for help when choosing courses.				

Important

- Academic advisors are available to help you make your class schedule, change your course load and plan your degree progression; please refer to the academic advising section of our website to book an appointment.
- If you are required to take ESL courses, up to 15 ESL credits may count toward your degree. Even if ESL courses are not required, up to 6 ESL credits may count toward your degree.