

## Program Planning Worksheet

### Bachelor of Administration (90 credits)

#### 2015-2016 Academic Year

### Prerequisites

You must complete these courses only if you do not see exemptions for them on your student record.

<input type="checkbox"/> MATH 208	<input type="checkbox"/> ECON 201	<input type="checkbox"/> BTM 200
<input type="checkbox"/> MATH 209	<input type="checkbox"/> ECON 203	

### Core Courses (42 credits):

All BAdmin students must complete the following 14 courses:

<input type="checkbox"/> COMM 210	<input type="checkbox"/> COMM 220	<input type="checkbox"/> COMM 226	<input type="checkbox"/> COMM 315
<input type="checkbox"/> COMM 212	<input type="checkbox"/> COMM 222	<input type="checkbox"/> COMM 305	<input type="checkbox"/> COMM 320
<input type="checkbox"/> COMM 215	<input type="checkbox"/> COMM 223	<input type="checkbox"/> COMM 308	<input type="checkbox"/> COMM 401
<input type="checkbox"/> COMM 217	<input type="checkbox"/> COMM 225		

**Business Elective Courses (18 credits):** You must complete 18 credits from among the courses offered by JMSB. These courses may include a 12-credit business minor.

<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____
<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____

### Non-JMSB Elective Courses (30 credits):

You must complete 30 credits offered by faculties **other than JMSB**, including **at least** 15 credits beyond the introductory level. These courses may include a non-JMSB minor.

<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____
<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____
<input type="checkbox"/> _____	<input type="checkbox"/> _____		

### Sample First Year Schedule for Full-time Students

You may register for five courses per term, but we suggest a maximum of four courses in each term during your first year. Always complete any missing prerequisite or ESL courses in your first year.

Term 1	Term 2	Important
<input type="checkbox"/> COMM 210	<input type="checkbox"/> COMM 220	<ul style="list-style-type: none"> <li>You should register for courses in both Fall and Winter terms once you have access.</li> <li>Consult the <a href="#">Undergraduate Calendar</a> and <a href="#">Class Schedule</a> to plan your class schedule wisely.</li> <li>Consult the <a href="#">Registration Guide</a> for help when choosing courses.</li> </ul>
<input type="checkbox"/> COMM 212	<input type="checkbox"/> COMM 222	
<input type="checkbox"/> COMM 215	<input type="checkbox"/> COMM 223	
<input type="checkbox"/> COMM 217	<input type="checkbox"/> COMM 225	

- ### Important
- Academic advisors are available to help you make your class schedule, change your course load and plan your degree progression; please refer to the [academic advising section of our website](#) to book an appointment.
  - If you are required to take ESL courses, up to 9 ESL credits may count toward your degree. Even if ESL courses are not required, up to 6 ESL credits may count toward your degree.