

May 1, 2012

STUDENT NAME
ADDRESS

Subject: Important Notes and Curriculum Changes in the 2012-2013 Calendar

Dear Student,

Each May, all students enrolled in the **Building Engineering** program are mailed a letter advising them of curriculum changes that have occurred since their entry into the program. This letter, including past ones, can also be viewed at the following website: <http://www.encs.concordia.ca/current-students/undergraduate-program-requirements/course-sequences/building-engineering/>.

Students must meet the requirements of their program in the calendar for the year in which they graduate. This letter is to advise you of changes to your program that will appear in the 2012-2013 Calendar. These changes may affect your selection of courses. Should you have any questions regarding this issue, please do not hesitate to contact Student Academic Services at (514) 848-2424, extension 3055.

You can view the program requirements and course descriptions at the following website: http://registrar.concordia.ca/calendar/pdf/calendar_pdf.html

VERY IMPORTANT: Students must have completed all 200-level courses required from their program before they can register for *any* 400-level course.

All 200-level courses within the program taken after September 1, 2012 which are prerequisites for other courses must be completed with a C- or higher. A 200-level course in which a student has obtained a D+ or lower must be repeated before attempting a course for which it is a prerequisite.

Students are required to graduate having met the substantial equivalent of the curriculum in force in the Winter Term prior to degree conferral.

You must apply for graduation. The application form can be found at: <http://registrar.concordia.ca/convo/gradapp.html>.

The deadlines to apply for graduation are:

Spring Convocation January 15th, Fall Convocation July 15th.

1. Changes to the Engineering Core

There are no changes to the Engineering core.

2. Changes to Building Engineering Core

There are no changes to the Building Engineering core.

3. Changes to Building Engineering Electives

There are no changes to the Building Engineering electives.