



**BOARD OF GOVERNORS**

**NOTICE OF MEETING**

June 13, 2018

Please be advised that the next meeting of the Board of Governors of Concordia University will take place **at 4 p.m., on Monday, June 18, 2018**, in Room GM 410 (Board of Governors Meeting Room), located on the 4<sup>th</sup> floor of the Guy-Metro Building, 1550 de Maisonneuve Blvd. West, on the SGW Campus. Refreshments and light fare will be provided.

Kindly confirm your attendance to the meeting to Evelyne Loo as soon as possible at [evelyne.loo@concordia.ca](mailto:evelyne.loo@concordia.ca) or at 514-848-2424, ext. 4814.

*Members of the University community who wish to view the meeting are invited to go to the observers' room H-562, located on the 5<sup>th</sup> floor of the Hall Building, on the SGW Campus.*

A handwritten signature in blue ink that reads "D. Tessier".

Danielle Tessier  
Secretary of the Board of Governors





**AGENDA OF THE OPEN SESSION  
OF THE MEETING OF THE BOARD OF GOVERNORS**

Monday, June 18, 2018, at 4 p.m.  
Room GM 410 (Board of Governors Meeting Room)  
SGW Campus

<b>Time</b>	<b>Item</b>	<b>Presenter/s</b>	<b>Action</b>
4:00	1. Call to order	N. Hébert	
	1.1 Adoption of the Agenda	N. Hébert	Approval
	<b>CONSENT AGENDA</b>	N. Hébert	
	2. Adoption of May 23, 2018 Minutes		Approval
	3. Finance Committee report ( <i>Document BG-2018-4-D1</i> )		Information
	4. Governance and Ethics Committee report ( <i>Document BG-2018-4-D2</i> )		Information
	5. Real Estate Planning Committee report ( <i>Document BG-2018-4-D3</i> )		Information
	6. Professional liability waivers for in-house architects ( <i>Document BG-2018-4-D4</i> )		Approval
	7. Banking resolution with CIBC ( <i>Document BG-2018-4-D5</i> )		Approval
	8. Sundry fees report ( <i>Document BG-2018-4-D6</i> )		Information

**REGULAR AGENDA**

- |      |   |            |             |
|------|---|------------|-------------|
| 4:05 | 9. Business arising from the Minutes not included on the Agenda   |            |             |
| 4:10 | 10. President's report ( <i>Document BG-2018-4-D7 will be sent under separate cover</i> )   | A. Shepard | Information |
| 4:20 | 11. Name change of the Department of Exercise Science to the Department of Health, Kinesiology, and Applied Physiology ( <i>Document BG-2018-4-D8</i> ) | A. Shepard | Approval    |
| 4:30 | 12. Other business  |            |             |
| 4:35 | 13. Adjournment   | N. Hébert  |             |

**MINUTES OF THE OPEN SESSION MEETING  
OF THE BOARD OF GOVERNORS**

Held on Wednesday, May 23, 2018, at 4 p.m.  
in Room GM 410 (Board of Governors Meeting Room)  
located on the 4<sup>th</sup> floor of the Guy-Metro Building,  
1550 de Maisonneuve Blvd. West  
on the SGW Campus

**PRESENT**

**Governors:** Norman Hébert jr., *Chair*, Helen Antoniou, Françoise Bertrand, *Vice-Chair*, Jeff Bicher, Antoinette Bozac, Gabriel Bran Lopez, William Bukowski, Jarrett Carty, Gina P. Cody, Jean Pierre Desrosiers, Hélène Fortin (*via telephone*), Rana Ghoyareb, Chaim Kuhnreich, Tony Loffreda (*via telephone*), Claudine Mangen (*via telephone*), Frédérica Martin, *Vice-Chair*, Georges Paulez, Maria Peluso, Philippe Pourreaux, Alan Shepard, *President and Vice-Chancellor*, Ted Stathopoulos, Leyla Sutherland

**Alternate Governor:** Robert Young

**Also attending:** Philippe Beauregard, Sylvie Bourassa, Graham Carr, William Cheaib, Denis Cossette, Roger Côté, Bram Freedman, Christophe Guy, Frederica Jacobs, Lisa Ostiguy

**ABSENT**

**Governors:** Daniel Cross, Michael Novak, Suzanne Sauvage

**Non-voting Observer:** Jonathan Wener, *Chancellor*

1. **Call to Order**

Mr. Hébert called the meeting to order at 4:02 p.m. He congratulated Helen Antoniou who was the keynote speaker at yesterday's Canadian Circle luncheon to present her book, *Back to Beer... and Hockey: The Story of Eric Molson*.

1.1 **Adoption of the Agenda**

Upon motion duly moved and seconded, it was unanimously RESOLVED:

R-2018-3-1 *That the Agenda be approved, including the items on the Consent Agenda.*

CONSENT2. Adoption of April 18, 2018 Minutes

R-2018-3-2 *That the Minutes of the meeting of the Open Session of April 18, 2018 be approved.*

3. Membership of the Evaluation Committee for the Dean of Engineering and Computer Science (Document BG-2018-3-D1)

This document was provided for information.

4. Discontinuance of the collection of an undergraduate student fee levy from students in the Faculty of Fine Arts (Document BG-2018-3-D2)

R-2018-3-3 *That the Board of Governors authorize the University to discontinue the collection a fee levy of \$0.35 per credit currently collected from all undergraduate students registered in the Faculty of Fine Arts to support Café X, effective as of the Fall 2018 term (2018/2).*

5. Audit Committee report (Document BG-2018-3-D3)6. Finance Committee report (Document BG-2018-3-D4)7. Human Resources Committee report (Document BG-2018-3-D5)

These reports were provided for information.

REGULAR8. Business arising from the Minutes not included on the Agenda

There was no business arising from the Minutes not included on the Agenda.

9. President's report (Document BG-2018-3-D6)

As complimentary information to his written report, Prof. Shepard's oral report included the following:

- ⇒ He urged Governors to attend the June Convocation ceremonies as well as the festivities to celebrate the 11 honorands.
- ⇒ The Applied Science Incubator project on the Loyola Campus project is going well; the digging has begun.
- ⇒ Youth Fusion, founded by Gabriel Bran Lopez, is celebrating its tenth anniversary. Its mission is to lower the school drop-out rate by engaging at-risk youth. It works with 15,000 students on a daily basis.
- ⇒ The Quebec government has issued revised funding guidelines, the details of which will be discussed in Closed Session.

### 9.1 Update on District 3

The Executive Director of District 3 Innovation Centre, Xavier-Henri Hervé, introduced his colleagues, Stéphane Marceau and Noor El Bawad.

The Centre's mission is to provide experiential learning and career opportunities for the next-generation students. He explained that today's generation is looking for a different world and is focused on experiential learning. Universities are at the heart of the change. Millions are generated by new technologies, and focus is on entrepreneurship. Jobs are not defined by the present. The needs of today's students are different. They were born in a digital world, with access to more information than ever before, and they demand more overall, specifically experiential learning, since access to knowledge is just a click away.

The entrepreneurial culture is everywhere at Concordia. District 3 is an award-winning leading innovation hub. Mr. Hervé summarized some notable start-up and community accomplishments. District 3 will continue to build four collaborative knowledge networks centered on innovation specialties in artificial intelligence, life sciences, and financial technologies. He also apprised the Board of some initiatives and outlined the core activities of a new initiative called Galilei, which offers innovation services for industry and corporations.

### 10. Report on compliance with environmental legislation and health and safety (EH&S) regulations (Document BG-2018-3-D7)

Mr. Côté summarized the key highlights of the report which covered the first quarter of 2018, noting that the information is presented in two categories, leading safety key performance indicators (KPIs) and lagging safety KPIs and that emphasis is placed on the leading safety KPIs which focus on preventative measures, such as safety awareness and training.

With respect to the leading indicators, compared for the same period last year, there was a 9% increase in the number of training participants and a 38% increase in training sessions offered. He noted that the 52 preventative internal inspections and assessments were linked to 45 elevator mechanical rooms. Out of that assessment, a number of non-compliance citations were issued, 208 of which were related to the inspections of the elevator mechanical rooms. Mr. Côté made the point that several of those citations are for minor issues which are being addressed and do not compromise or influence the safety of the elevators.

Mr. Côté noted that the significant increase in total injuries was attributable to slips and falls associated with winter conditions and, as mentioned at the last Board meeting, a separate table has been included showing a breakdown of the sports-related injuries. He concluded his report by noting that CNESST intervention with respect to workshops of the Department of Theater was completed and the inspection file was closed.

## 11. Finance Committee recommendations

Reporting on behalf of Finance Committee, Mr. Paulez apprised the Board that the Committee had met on April 30, 2018 to review a number of items which will be presented for Board approval in the Open and Closed Sessions, including tuition fee increases for undergraduate international students in deregulated programs, in line with the government guidelines for tuition fee increases for other non-Quebec students.

### 11.1 Per-credit tuition fees for undergraduate international students in ENCS and JMSB Cycle I programs (Document BG-2018-3-D8)

The President asked Governors to support the Finance Committee recommendation. He explained that most tuition fees are regulated by the government, including out-of-province students and those from Belgium and France. For 2018/2019, the increase for those students is set at 3.28% for 2018/2019, while the increase for Quebec students is set at 2.7%. He added that the government will be deregulating all international tuition fees in 2019/2020, but this will not affect current students or those commencing in 2018/2019.

The proposed increases are in line with fee increases charged to other non-Quebec students and are necessary to continue to ensure that the University provide the highest quality education.

Ms. Sutherland conveyed student concerns that this increase will place international students at a disadvantage. They already pay a lot more, and this increase sets a precedent that international students will shoulder the largest increase. She added that students were not consulted, despite requests for information and concerns raised at Senate. She therefore encouraged Governors to consider the impact of this increase on students.

Mr. Young opined that the proposed increase will lead to a disproportionate burden over that already placed on international students and suggested that their increase be benchmarked to 2.7%.

The President responded to questions. He specified that cohort pricing would be part of a larger discussion, which could be had once the government will have announced its funding guidelines for 2019/2020.

Upon motion duly moved and seconded, it was RESOLVED with two opposed and one abstention:

#### Undergraduate international students in Engineering and Computer Science Cycle I programs

R-2018-3-4 *Whereas the proposed increase for 2018/2019 is equal to the 3.28% increase imposed by the Ministère de l'éducation et de l'enseignement supérieur (MEES) for Canadian out-of-province students as well as Belgian and French students;*



*Be it resolved that, on recommendation of the Finance Committee, effective the Fall 2018 term (2018/2), undergraduate international students in Engineering and Computer Science Cycle I programs be charged a fixed rate of \$696.04 per credit.*

Undergraduate international students in John Molson School of Business Cycle I programs

R-2018-3-5      *Whereas the proposed increase for 2018/2019 is equal to the 3.28% increase imposed by the Ministère de l'éducation et de l'enseignement supérieur (MEES) for Canadian out-of-province students as well as Belgian and French students;*

*Be it resolved that, on recommendation of the Finance Committee, effective the Fall 2018 term (2018/2), undergraduate international students in John Molson School of Business Cycle I programs be charged a fixed rate of \$761.25 per credit.*

11.2 Administrative fee (Document BG-2018-3-D9)

Upon motion duly moved and seconded, it was RESOLVED with one opposed and one abstention:

R-2018-3-6      *Whereas the current Administrative fee being charged to all students is \$10.26 per credit; and*

*Whereas the government has allowed the University to increase this fee up to 2.7% for 2018/2019;*

*Be it resolved that, on recommendation of the Finance Committee, the Board of Governors approve the collection of an increased Administrative fee of \$10.54 per credit from all students, to be implemented with registration for the Fall term of 2018 (2018/2), in accordance with the University billing, refund and withdrawal policy.*

11.3 Technology Infrastructure fee (Document BG-2018-3-D10)

Upon motion duly moved and seconded, it was RESOLVED with one opposed and one abstention:

R-2018-3-7      *Whereas at the current Technology Infrastructure fee being charged to all students is \$4.92 per credit; and*

*Whereas the government has allowed the University to increase this fee up to 2.7% for 2018/2019;*

*Be it resolved that, on recommendation of the Finance Committee, the Board of Governors approve the collection of an increased Technology Infrastructure fee of \$5.05 per credit from all students, to be implemented with registration for the Fall term of 2018 (2018/2), in accordance with the University billing, refund and withdrawal policy.*

12. Other business

Mr. Hébert apprised Board members that the Ministry of Higher Education recently modified its règle budgétaire 5.11 regarding the compensation of senior administrators. Noting that our policies might require some tweaks, he specified that any such policy changes will be reviewed by the Human Resources Committee in the Fall, further to which it would present its recommendation for the Board approval.

13. Adjournment

The meeting adjourned at 4:59 p.m.



Danielle Tessier  
Secretary of the Board of Governors



**FINANCE COMMITTEE  
REPORT TO THE BOARD OF GOVERNORS  
Mr. Georges Paulez, Chair  
June 18, 2018**

The following are the main items reviewed at the meeting of the Finance Committee held on June 7, 2018:

- In keeping with its mandate which requires reviewing all expenditures over \$3 million, the Committee is recommending the renewal of a services contract as well as a proposed renovation project, both of which will be presented for Board approval at its Closed Session meeting.
- Members discussed the University's long-term borrowing strategy, which will be presented to the Committee and the Board for approval in the Fall.
- The Chief Financial Officer provided highlights of the year-end financial results which are forecasting a year-end deficit for 2017/2018 of \$3.5 million in lieu of \$3.9 million which was approved by the Board in June 2017.
- The Committee also approved a new banking resolution with CIBC to facilitate the payment of foreign transactions.





**GOVERNANCE AND ETHICS COMMITTEE  
REPORT TO THE BOARD OF GOVERNORS**

**Ms. Helen Antoniou, Chair**

**May 23, 2018**

At its meeting held on May 23, 2018, the Committee made recommendations with respect to the appointment of the internal and external Vice-Chairs of the Board, the Chair of the Board and external members to fill the vacancies created by the departure of two members whose terms are ending on June 30. Those recommendations will be presented for approval during the Closed Session of the June 18 Board meeting.

The Committee also viewed and discussed the results of the Board evaluation questionnaire, a summary of which will be presented by the Chair of the Board at the Closed Session of the June 18 Board meeting.





**REAL ESTATE PLANNING COMMITTEE  
REPORT TO THE BOARD OF GOVERNORS  
Dr. Gina Cody, Chair  
June 18, 2018**

This is a summary of the main items discussed at the May 23, 2018 meeting of the Real Estate Planning Committee (REPC):

- ⇒ An update was given on the development of the preliminary Master Space Plan for 2018/2028. It will be aligned with the University's strategic directions and goals and continue to secure sites for future development. The elements for both campuses included in the 2000/2018 plan have been delivered. The Committee was apprised of the development potential on both campuses and given an overview of the long-term development plan. The next steps include establishing priorities, projecting student enrolment and space needs, distributing the space needs per campus and develop a financial strategy. It is expected that the Master Space Plan will be discussed at REPC and the Board in the Fall.
- ⇒ Members were updated on the status of the design and installation of the prototype in relation to the campus signage and visibility project.
- ⇒ The Committee reviewed the Major Projects Dashboard, which is presented to the Committee at each meeting so that it can track major projects that it approved together with those just below the \$3 million threshold.
- ⇒ The Committee approved a proposed renovation project which it has recommended for Finance Committee and Board approval and was also updated on some ongoing projects as well as some potential acquisitions.







**BOARD OF GOVERNORS  
OPEN SESSION  
Meeting of June 18, 2018**

**AGENDA ITEM:** Professional liability waivers for in-house architects

**ACTION REQUIRED:** For approval

**SUMMARY:** The Board is being asked to adopt a resolution stating that the University, as the employer, will stand surety for in-house architects in case of any error or omission on their part in the course of their professional duties.

**BACKGROUND:** The Regulations respecting professional liability insurance for members of the Ordre des architectes du Québec provide for mandatory participation by its members in a group professional liability insurance plan. However, the Regulations also set out the circumstances under which members may be exempted, such as those who work exclusively for an employer. Please refer to the attached declarations.

Similar resolutions were adopted in the past for engineers and architects employed by the University.

**DRAFT MOTION:**

Considérant qu'Isabelle Bourassa, Pascal Dufour, Stéphane Prem, Marie-Agnès Reeves et MacGregor Wilson, architectes, sont au service exclusif de l'Université Concordia;

Considérant qu'Isabelle Bourassa, Pascal Dufour, Stéphane Prem, Marie-Agnès Reeves et MacGregor Wilson, architectes, ne posent des actes professionnels que pour des édifices destinés à l'usage exclusif de l'Université Concordia et non destinés à la revente;

IL EST RÉSOLU de déclarer aux fins du Règlement sur la souscription obligatoire au Fonds d'assurance de la responsabilité professionnelle de l'Ordre des architectes du Québec (chapitre A-21, r. 13) que l'Université Concordia se porte garant et s'engage à prendre le fait et cause et répondre financièrement des conséquences de toute erreur ou omission d'Isabelle Bourassa, Pascal Dufour, Stéphane Prem, Marie-Agnès Reeves et MacGregor Wilson dans l'exercice de leurs fonctions.

**PREPARED BY:**

Name: Danielle Tessier  
Date: May 31, 2018





**ANNEXE 1 (A.4) – DEMANDE D'EXEMPTION**

Je demande d'être exempté de souscrire au Fonds d'assurance responsabilité professionnelle de l'Ordre des architectes du Québec parce que :

- 1 Je suis au service exclusif du gouvernement du Québec et nommé suivant la Loi sur la fonction publique (chapitre F-3.1.1).
- 2 Je suis au service exclusif d'un organisme dont le gouvernement du Québec ou l'un de ses ministres nomme la majorité des membres, dont la loi ordonne que le personnel soit nommé suivant la Loi sur la fonction publique ou dont le fonds social fait partie du domaine de l'État, ou d'un organisme mandataire du gouvernement et désigné comme tel dans la loi.
- 3 Je suis au service exclusif de l'Assemblée nationale, d'un organisme dont celle-ci nomme les membres ou d'une personne qu'elle désigne pour exercer une fonction qui en relève, ou je suis moi-même une telle personne.
- 4 Je suis au service exclusif du cabinet du lieutenant-gouverneur visé à l'article 2.1 de la Loi sur l'exécutif (chapitre E-18), du cabinet d'un ministre visé à l'article 11.5 de la Loi sur l'exécutif ou du cabinet d'une personne visée à l'article 124.1 de la Loi sur l'Assemblée nationale (chapitre A-23.1).
- 5 Je suis au service exclusif de la «fonction publique» du Canada suivant la définition qu'en donne l'article 2 de la Loi sur les relations de travail dans la fonction publique (L.C. 2003, c. 22), des «Forces canadiennes» au sens de l'article 14 de la Loi sur la Défense nationale (L.R.C. 1985, c. N-5) ou d'une «société d'état» au sens du paragraphe 1 de l'article 83 de la Loi sur la gestion des finances publiques (L.R.C. 1985, c. F-11) et mentionnée dans les annexes de cette loi.
- 6 Je suis au service d'une municipalité, d'une municipalité régionale de comté, de la Communauté métropolitaine de Montréal, de la Communauté métropolitaine de Québec, de la Ville de Gatineau, d'une commission scolaire ou du Comité de gestion de la taxe scolaire de l'Île de Montréal et mon employeur se porte garant et s'engage à prendre mon fait et cause et à répondre financièrement des conséquences de toute erreur ou omission de ma part dans l'exercice de mes fonctions.  
\* Joindre l'Annexe 2
- 7 Je suis au service exclusif d'un employeur pour le bénéfice duquel je n'exécute les actes visés à l'article 2 du Règlement sur la souscription obligatoire au Fonds d'assurance de la responsabilité professionnelle de l'Ordre des architectes du Québec (chapitre A-21, r. 13) que pour des édifices dont il est ou sera le propriétaire. De plus ce dernier se porte garant de ma responsabilité face aux tiers et il s'est engagé à prendre mon fait et cause face à toute réclamation éventuelle contre moi.  
\* Joindre l'Annexe 3
- 8 J'exerce ma profession exclusivement à l'extérieur du Québec.
- 9 J'exerce ma profession principalement à l'extérieur du Québec, mais je pose au Québec à l'occasion l'un des actes mentionnés à l'article 2 du Règlement sur la souscription obligatoire au Fonds d'assurance de la responsabilité professionnelle de l'Ordre des architectes du Québec. J'ai souscrit à une assurance de la responsabilité professionnelle au moins équivalente à celle que procure le fonds et cette assurance couvre les actes que je pose au Québec.  
\* Joindre la police d'assurance.
- 10 J'exerce ma profession au service exclusif d'un architecte qui a souscrit au Fonds ou d'architectes qui exercent leur profession en société ou sous une autre forme de regroupement et qui ont souscrit au Fonds.

7  
# exemption

5 mars 2018  
Date d'entrée en vigueur

Isabelle Bourassa  
Nom

A 4686  
# permis / # stagiaire

[Signature]  
Signature







**ANNEXE 1 (A.4) – DEMANDE D'EXEMPTION**

Je demande d'être exempté de souscrire au Fonds d'assurance responsabilité professionnelle de l'Ordre des architectes du Québec parce que :

- 1 Je suis au service exclusif du gouvernement du Québec et nommé suivant la Loi sur la fonction publique (chapitre F-3.1.1).
- 2 Je suis au service exclusif d'un organisme dont le gouvernement du Québec ou l'un de ses ministres nomme la majorité des membres, dont la loi ordonne que le personnel soit nommé suivant la Loi sur la fonction publique ou dont le fonds social fait partie du domaine de l'État, ou d'un organisme mandataire du gouvernement et désigné comme tel dans la loi.
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- 4 Je suis au service exclusif du cabinet du lieutenant-gouverneur visé à l'article 2.1 de la Loi sur l'exécutif (chapitre E-18), du cabinet d'un ministre visé à l'article 11.5 de la Loi sur l'exécutif ou du cabinet d'une personne visée à l'article 124.1 de la Loi sur l'Assemblée nationale (chapitre A-23.1).
- 5 Je suis au service exclusif de la «fonction publique» du Canada suivant la définition qu'en donne l'article 2 de la Loi sur les relations de travail dans la fonction publique (L.C. 2003, c. 22), des «Forces canadiennes» au sens de l'article 14 de la Loi sur la Défense nationale (L.R.C. 1985, c. N-5) ou d'une «société d'état» au sens du paragraphe 1 de l'article 83 de la Loi sur la gestion des finances publiques (L.R.C. 1985, c. F-11) et mentionnée dans les annexes de cette loi.
- 6 Je suis au service d'une municipalité, d'une municipalité régionale de comté, de la Communauté métropolitaine de Montréal, de la Communauté métropolitaine de Québec, de la Ville de Gatineau, d'une commission scolaire ou du Comité de gestion de la taxe scolaire de l'Île de Montréal et mon employeur se porte garant et s'engage à prendre mon fait et cause et à répondre financièrement des conséquences de toute erreur ou omission de ma part dans l'exercice de mes fonctions.  
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\* Joindre la police d'assurance.
- 10 J'exerce ma profession au service exclusif d'un architecte qui a souscrit au Fonds ou d'architectes qui exercent leur profession en société ou sous une autre forme de regroupement et qui ont souscrit au Fonds.

f 514 937-6168 | 800 599-6168 | info@oaq.com | oaq.com

420, RUE MCGILL - BUREAU 200, MONTRÉAL (QUÉBEC) H2Y 2G1

<u>7</u>	<u>2018-05-22</u>		
# exemption	Date d'entrée en vigueur		
<u>PASCAL DUFOUR</u>	<u>A4444</u>	<u>[Signature]</u>	
Nom	# permis / # stagiaire	Signature	







ANNEXE 1 (A.4) – DEMANDE D'EXEMPTION

Je demande d'être exempté de souscrire au Fonds d'assurance responsabilité professionnelle de l'Ordre des architectes du Québec parce que :

- 1 Je suis au service exclusif du gouvernement du Québec et nommé suivant la Loi sur la fonction publique (chapitre F-3.1.1).
- 2 Je suis au service exclusif d'un organisme dont le gouvernement du Québec ou l'un de ses ministres nomme la majorité des membres, dont la loi ordonne que le personnel soit nommé suivant la Loi sur la fonction publique ou dont le fonds social fait partie du domaine de l'État, ou d'un organisme mandataire du gouvernement et désigné comme tel dans la loi.
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- 4 Je suis au service exclusif du cabinet du lieutenant-gouverneur visé à l'article 2.1 de la Loi sur l'exécutif (chapitre E-18), du cabinet d'un ministre visé à l'article 11.5 de la Loi sur l'exécutif ou du cabinet d'une personne visée à l'article 124.1 de la Loi sur l'Assemblée nationale (chapitre A-23.1).
- 5 Je suis au service exclusif de la «fonction publique» du Canada suivant la définition qu'en donne l'article 2 de la Loi sur les relations de travail dans la fonction publique (L.C. 2003, c. 22), des «Forces canadiennes» au sens de l'article 14 de la Loi sur la Défense nationale (L.R.C. 1985, c. N-5) ou d'une «société d'état» au sens du paragraphe 1 de l'article 83 de la Loi sur la gestion des finances publiques (L.R.C. 1985, c. F-11) et mentionnée dans les annexes de cette loi.
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\* Joindre l'Annexe 3
- 8 J'exerce ma profession exclusivement à l'extérieur du Québec.
- 9 J'exerce ma profession principalement à l'extérieur du Québec, mais je pose au Québec à l'occasion l'un des actes mentionnés à l'article 2 du Règlement sur la souscription obligatoire au Fonds d'assurance de la responsabilité professionnelle de l'Ordre des architectes du Québec. J'ai souscrit à une assurance de la responsabilité professionnelle au moins équivalente à celle que procure le fonds et cette assurance couvre les actes que je pose au Québec.  
\* Joindre la police d'assurance.
- 10 J'exerce ma profession au service exclusif d'un architecte qui a souscrit au Fonds ou d'architectes qui exercent leur profession en société ou sous une autre forme de regroupement et qui ont souscrit au Fonds.

4 # exemption      octobre 2004. Date d'entrée en vigueur  
Stephane PRÉN      A 2396  
 Nom      # permis / # stagiaire      [Signature]  
 Signature









**ANNEXE 1 (A.4) – DEMANDE D'EXEMPTION**

Je demande d'être exempté de souscrire au Fonds d'assurance responsabilité professionnelle de l'Ordre des architectes du Québec parce que :

- 1 Je suis au service exclusif du gouvernement du Québec et nommé suivant la Loi sur la fonction publique (chapitre F-3.1.1).
- 2 Je suis au service exclusif d'un organisme dont le gouvernement du Québec ou l'un de ses ministres nomme la majorité des membres, dont la loi ordonne que le personnel soit nommé suivant la Loi sur la fonction publique ou dont le fonds social fait partie du domaine de l'État, ou d'un organisme mandataire du gouvernement et désigné comme tel dans la loi.
- 3 Je suis au service exclusif de l'Assemblée nationale, d'un organisme dont celle-ci nomme les membres ou d'une personne qu'elle désigne pour exercer une fonction qui en relève, ou je suis moi-même une telle personne.
- 4 Je suis au service exclusif du cabinet du lieutenant-gouverneur visé à l'article 2.1 de la Loi sur l'exécutif (chapitre E-18), du cabinet d'un ministre visé à l'article 11.5 de la Loi sur l'exécutif ou du cabinet d'une personne visée à l'article 124.1 de la Loi sur l'Assemblée nationale (chapitre A-23.1).
- 5 Je suis au service exclusif de la «fonction publique» du Canada suivant la définition qu'en donne l'article 2 de la Loi sur les relations de travail dans la fonction publique (L.C. 2003, c. 22), des «Forces canadiennes» au sens de l'article 14 de la Loi sur la Défense nationale (L.R.C. 1985, c. N-5) ou d'une «société d'état» au sens du paragraphe 1 de l'article 83 de la Loi sur la gestion des finances publiques (L.R.C. 1985, c. F-11) et mentionnée dans les annexes de cette loi.
- 6 Je suis au service d'une municipalité, d'une municipalité régionale de comté, de la Communauté métropolitaine de Montréal, de la Communauté métropolitaine de Québec, de la Ville de Gatineau, d'une commission scolaire ou du Comité de gestion de la taxe scolaire de l'île de Montréal et mon employeur se porte garant et s'engage à prendre mon fait et cause et à répondre financièrement des conséquences de toute erreur ou omission de ma part dans l'exercice de mes fonctions.  
\* Joindre l'Annexe 2
- 7 Je suis au service exclusif d'un employeur pour le bénéfice duquel je n'exécute les actes visés à l'article 2 du Règlement sur la souscription obligatoire au Fonds d'assurance de la responsabilité professionnelle de l'Ordre des architectes du Québec (chapitre A-21, r. 13) que pour des édifices dont il est ou sera le propriétaire. De plus ce dernier se porte garant de ma responsabilité face aux tiers et il s'est engagé à prendre mon fait et cause face à toute réclamation éventuelle contre moi.  
\* Joindre l'Annexe 3
- 8 J'exerce ma profession exclusivement à l'extérieur du Québec.
- 9 J'exerce ma profession principalement à l'extérieur du Québec, mais je pose au Québec à l'occasion l'un des actes mentionnés à l'article 2 du Règlement sur la souscription obligatoire au Fonds d'assurance de la responsabilité professionnelle de l'Ordre des architectes du Québec. J'ai souscrit à une assurance de la responsabilité professionnelle au moins équivalente à celle que procure le fonds et cette assurance couvre les actes que je pose au Québec.  
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- 10 J'exerce ma profession au service exclusif d'un architecte qui a souscrit au Fonds ou d'architectes qui exercent leur profession en société ou sous une autre forme de regroupement et qui ont souscrit au Fonds.

T 514 937-6168 1 800 599-6168 info@oaq.com oaq.com

420, RUE MCGILL - BUREAU 200, MONTRÉAL (QUÉBEC) H2Y 2G1

7                      2018/05/28  
# exemption              Date d'entrée en vigueur

MARIE-AGNÈS REEVES A-4381              MA Reeves  
Nom                                      # permis / # stagiaire              Signature







**ANNEXE 1 (A.4) – DEMANDE D'EXEMPTION**

Je demande d'être exempté de souscrire au Fonds d'assurance responsabilité professionnelle de l'Ordre des architectes du Québec parce que :

- 1 Je suis au service exclusif du gouvernement du Québec et nommé suivant la Loi sur la fonction publique (chapitre F-3.1.1).
- 2 Je suis au service exclusif d'un organisme dont le gouvernement du Québec ou l'un de ses ministres nomme la majorité des membres, dont la loi ordonne que le personnel soit nommé suivant la Loi sur la fonction publique ou dont le fonds social fait partie du domaine de l'État, ou d'un organisme mandataire du gouvernement et désigné comme tel dans la loi.
- 3 Je suis au service exclusif de l'Assemblée nationale, d'un organisme dont celle-ci nomme les membres ou d'une personne qu'elle désigne pour exercer une fonction qui en relève, ou je suis moi-même une telle personne.
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- 5 Je suis au service exclusif de la «fonction publique» du Canada suivant la définition qu'en donne l'article 2 de la Loi sur les relations de travail dans la fonction publique (L.C. 2003, c. 22), des «Forces canadiennes» au sens de l'article 14 de la Loi sur la Défense nationale (L.R.C. 1985, c. N-5) ou d'une «société d'état» au sens du paragraphe 1 de l'article 83 de la Loi sur la gestion des finances publiques (L.R.C. 1985, c. F-11) et mentionnée dans les annexes de cette loi.
- 6 Je suis au service d'une municipalité, d'une municipalité régionale de comté, de la Communauté métropolitaine de Montréal, de la Communauté métropolitaine de Québec, de la Ville de Gatineau, d'une commission scolaire ou du Comité de gestion de la taxe scolaire de l'Île de Montréal et mon employeur se porte garant et s'engage à prendre mon fait et cause et à répondre financièrement des conséquences de toute erreur ou omission de ma part dans l'exercice de mes fonctions.  
\* Joindre l'Annexe 2
- 7 Je suis au service exclusif d'un employeur pour le bénéfice duquel je n'exécute les actes visés à l'article 2 du Règlement sur la souscription obligatoire au Fonds d'assurance de la responsabilité professionnelle de l'Ordre des architectes du Québec (chapitre A-21, r. 13) que pour des édifices dont il est ou sera le propriétaire. De plus ce dernier se porte garant de ma responsabilité face aux tiers et il s'est engagé à prendre mon fait et cause face à toute réclamation éventuelle contre moi.  
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- 9 J'exerce ma profession principalement à l'extérieur du Québec, mais je pose au Québec à l'occasion l'un des actes mentionnés à l'article 2 du Règlement sur la souscription obligatoire au Fonds d'assurance de la responsabilité professionnelle de l'Ordre des architectes du Québec. J'ai souscrit à une assurance de la responsabilité professionnelle au moins équivalente à celle que procure le fonds et cette assurance couvre les actes que je pose au Québec.  
\* Joindre la police d'assurance.
- 10 J'exerce ma profession au service exclusif d'un architecte qui a souscrit au Fonds ou d'architectes qui exercent leur profession en société ou sous une autre forme de regroupement et qui ont souscrit au Fonds.

7 # exemption      2018-04-09 Date d'entrée en vigueur

MACGREGOR WILSON Nom      A4015 # permis / # stagiaire      *Macgregor Wilson* Signature







**BOARD OF GOVERNORS  
OPEN SESSION  
Meeting of June 18, 2018**

**AGENDA ITEM:** Banking resolution with CIBC for foreign transactions

**ACTION REQUIRED:** For approval

**SUMMARY:** On recommendation of the Finance Committee, Board approval is being sought to authorize the University to open accounts with CIBC to deal specifically with transactions in foreign currencies.

**BACKGROUND:** The request to open accounts is being made in the context of transforming the University's overall approach to cash management and banking activities. This includes, as a first phase, establishing separate accounts to deal exclusively with foreign banking needs.

These accounts will enhance student experience, facilitate payments for international students at lower costs and facilitate and enhance integration of Canadian financial transaction when international students are in Canada. At its meeting of June 7, 2018, the Finance Committee reviewed and approved this proposal, which it is recommending for Board approval.

**DRAFT MOTION:**

WHEREAS the Canadian Imperial Bank of Commerce is a banker of Concordia University;  
and

WHEREAS the Canadian Imperial Bank of Canada has asked that the Board of Governors pass a resolution confirming this fact and detailing those individuals possessing signing authority on behalf of Concordia University;

BE IT RESOLVED:

1. That the Canadian Imperial Bank of Commerce ("hereinafter called "CIBC") be appointed a banker of Concordia University ("hereinafter called the "University").
2. That any two of the President and Vice-Chancellor, the Chief Financial Officer, any Vice-President, the Secretary-General, the Controller, the Treasurer and Investment Officer, the Senior Director, Financial Planning and Budgets and the Director, Capital and Financing (who shall be authorized to act only in the alternative to the Treasurer and Investment Officer) be authorized on behalf of the University of them (each being an "Authorized Signing Officer") are authorized for and on behalf of the University from time to time to:

- a) sign or endorse any cheques, promissory notes and evidences of indebtedness, whether or not an overdraft is created in any Account as a result;
  - b) provide any authority to any CIBC officer to accept and/or pay any and all drafts, bills of exchange or promissory notes on the University's behalf;
  - c) enter into any securities-related transactions with CIBC or any of its securities subsidiaries;
  - d) receive from CIBC or any of its subsidiaries any stocks, bonds or other property of the University;
  - e) sign receipts for and orders relating to any of the University's property held by or on behalf of CIBC or any of its subsidiaries;
  - f) borrow money or otherwise obtain credit from CIBC by way of loans, advances, overdrafts or otherwise; and to give security over any or all of the University's currently owned or after-acquired, real or personal, movable or immovable property to secure any such credit obtained by CIBC, and to sign all documents necessary to do so;
  - g) guarantee to CIBC the indebtedness and liability of any person, firm or corporation, in either a limited or unlimited amount and either with or without security; and
  - h) sign any agreement with or authority to CIBC or any of its subsidiaries relating to the University's banking and financial services needs, whether generally or with regard to any particular transaction (including, among other things, (i) the Account Operation Agreement, (ii) interest rate, foreign exchange and commodity-related banking arrangements, and (iii) CIBC's service agreements for centralized cash control, third party payments, electronic data interchange, money market trader and any other of CIBC's cash management services).
3. If the University operates any Account under one or more business or trade names, the terms of this resolution apply to each such Account.
  4. In this resolution, the phrase "Account" means each and every account of the University maintained with CIBC, whether in a trade name or otherwise;
  5. CIBC may rely on everything that is done and on all documents signed on the University's behalf in accordance with this resolution. All such documents will be valid and binding upon the University whether or not the University's corporate seal has been placed on any such document.

6. The University will provide CIBC with a certified true copy of this resolution and a list of the names of all individuals authorized to act in accordance with this resolution, as well as specimens of their signatures. Each office and branch of CIBC may act in accordance with those documents and this resolution until due written notice has been given to and received by a responsible CIBC officer.

**PREPARED BY:**

Name: Danielle Tessier

Date: June 11, 2018







**BOARD OF GOVERNORS  
OPEN SESSION  
June 18, 2018**

**AGENDA ITEM:** Sundry fees report

**ACTION REQUIRED:** For information

**SUMMARY:** In accordance with Resolution R-2014-6-24 adopted by the Board of Governors at its meeting of October 22, 2014, new or modified sundry fees which were approved by the Provost and Vice-President, Academic Affairs and/or the Vice-President, Services during the academic year must be reported by the President to the Board on annual basis.

The following fees were revised during the 2017/2018 academic year:

**PROVOST AND VICE-PRESIDENT, ACADEMIC AFFAIRS**

	<b>2016-2017</b>	<b>2017-2018</b>
<i>Music Private Study Course Surcharge Six (6) credit course</i>	\$500.00	\$513.50
<i>Music Private Study Course Surcharge Three (3) credit course</i>	\$250.00	\$256.75

**VICE-PRESIDENT, SERVICES**

**FOOD SERVICES**

	<b>Annual Fee 2017-2018</b>	<b>Annual Fee 2018-2019</b>
<i>Meal Plan for Resident Students (includes Fall and Winter semesters)</i>	\$4,300.00	\$4,430.00
<i>Food Services Infrastructure Fee</i>	\$100.00	\$125.00

**RESIDENCE RENT**

<b>Building/Type of Room</b>	<b>2017-2018 Monthly Rent</b>	<b>2018-2019 Monthly Rent</b>
<i>Hingston Hall A- Single</i>	\$530.00	\$536.90
<i>Hingston Hall A- Large single</i>	\$595.00	\$602.74
<i>Hingston Hall A- Double</i>	\$450.00	\$455.85
<i>Hingston Hall B - Small single</i>	\$620.00	\$628.06
<i>Hingston Hall B - Large single</i>	\$700.00	\$709.10

<i>Jesuit Residence - Single private</i>	\$844.26	\$845.00
<i>Jesuit Residence - double</i>	\$505.00	\$505.00
<i>Grey Nuns - Small single (no sink)</i>	\$731.46	\$740.97
<i>Grey Nuns - Small single</i>	\$741.76	\$751.41
<i>Grey Nuns - Single (no sink)</i>	\$767.52	\$777.50
<i>Grey Nuns - Single</i>	\$777.82	\$787.93
<i>Grey Nuns - Large single ( no sink)</i>	\$798.42	\$808.80
<i>Grey Nuns - Large single</i>	\$808.73	\$819.24
<i>Grey Nuns - Small Double (no sink)</i>	\$638.74	\$647.04
<i>Grey Nuns - Small Double</i>	\$649.04	\$657.48
<i>Grey Nuns - Large double</i>	\$679.95	\$688.79
<i>Grey Nuns - Super single (no sink)</i>	\$829.33	\$840.11
<i>Grey Nuns - Super single</i>	\$839.63	\$850.55
<i>Grey Nuns - Semi-private</i>	\$860.24	\$871.42
<i>Grey Nuns - Private</i>	\$875.69	\$887.08

**PREPARED BY:**

Name: Danielle Tessier

Date: June 1, 2018



**BOARD OF GOVERNORS  
OPEN SESSION  
Meeting of June 18, 2018**

**AGENDA ITEM:** Name change of the Department of Exercise Science to the Department of Health, Kinesiology, and Applied Physiology

**ACTION REQUIRED:** For approval

**SUMMARY:** Article 41 u) of the By-Laws provides that the Board of Governors has the authority to approve recommendations from Senate regarding the name change of academic units.

On recommendation of the Arts and Science Faculty Council, following review at its meeting of May 18, 2018, Senate is recommending to the Board that it approve the name change of the Department of Exercise Science to the Department of Health, Kinesiology, and Applied Physiology.

**BACKGROUND:** Please refer to the attached document which explains the approval process and the rationale for this name change (the appendices referred to in the document are not attached).

**DRAFT MOTION:** That, on recommendation of Senate, the Board of Governors approve the name change of the Department of Exercise Science to the Department of Health, Kinesiology, and Applied Physiology.

**PREPARED BY:**

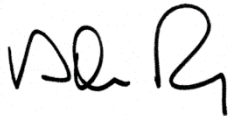
Name: Danielle Tessier  
Date: May 22, 2018





## INTERNAL MEMORANDUM

**TO:** Danielle Tessier, Associate Secretary-General, University Secretariat

**FROM:** Dr André Roy, Dean, Faculty of Arts and Science  
Chair, Arts and Science Faculty Council 

**DATE:** April 24, 2018

**SUBJECT:** Proposed Unit Name Change  
Department name change from Department of Exercise Science to  
Department of Health, Kinesiology, and Applied Physiology

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Please find attached a request from the Department of Exercise Science proposing that the name of the unit be changed to the Department of Health, Kinesiology, and Applied Physiology. The proposal attached outlines clearly the reasons for the change and was unanimously approved at the April 6<sup>th</sup>, 2018 meeting of the Arts and Science Faculty Council under document ASFC 2018-3M-A. We request that it be considered at the next meeting of Senate.

Thank you for your consideration of this proposal for which there are no additional resource implications.

*Encl/*





## Memorandum

**To:** Dr. Paul Joyce, Associate Dean, Academic Programs  
**From:** Richard Courtemanche, Chair, Exercise Science  
**Date:** February 25<sup>th</sup>, 2018 – revised March 10<sup>th</sup>, 2018  
**Re:** Change of Department name.

### Request:

By a majority vote, the full-time faculty members of the Department of Exercise Science have decided to change the current department name to one representing better its research, teaching, and outreach. Following a strategic direction exercise (started in 2014), and in fulfilling the *Dean's Implementation Plan* and the *University Appraisal*, we conducted an extensive consultation and decision process in determining the new name: "**Department of Health, Kinesiology, and Applied Physiology**". This identity represents the department and is key in its strategic directions.

**The reason for the change.** The Department of Exercise Science has evolved in the past 15 years. Initially an undergraduate-only academic unit, it has transformed since 2005 to combine fundamental and professional training along with graduate research. It has added MSc (in its 13<sup>th</sup> year in 2018), and PhD curricula (approved by Senate in 2016 and at the BCI in 2017). With student success as a central value, the department has increased its research productivity and permeation into the healthcare sector, and plans to do even more. This has strengthened health-related research and teaching in the Faculty of Arts and Science and in the University as a whole. In a faculty meeting (October 2016), we asked if department members desired a name change. The overwhelming majority voted for a change. The underlying reasons:

1. The expanding role of overall **health** within our programs and research;
2. The need to promote **physiology** and the sciences, in addition to **interventions**;
3. The plurality of interventions in the department (**exercise**, but also **nutrition, sleep, and behaviour** change);
4. The realignment of **health** research within Concordia University.

In the past two decades, the department has hired strong research faculty that have deepened and broadened (1) fundamental physiological sciences and (2) health prevention and interventions. This has been accelerated through the University's support of the PERFORM Centre. In fundamental aspects, we have welcomed researchers in *physiology, neuroscience, nutrition, immunology, and biomechanics*. We have also built a critical mass in health assessment, prevention, and interventions, with expertise in: *rehabilitation* (musculoskeletal, neural, neuromuscular, cardiopulmonary), *behavioural medicine* (health counseling, tobacco & alcohol use, stress management), and *lifestyle* (nutrition, sleep, physical activity) *interventions*. While **exercise interventions** remain an emphasis, **health-related interventions** in the department are broader, including **nutrition, sleep, and the management of life habits and factors**. As with the global and Canadian health landscape, research and curriculum now encompass a larger health perspective. Here is an updated department description:

*The Department provides a multidisciplinary environment for learning and knowledge generation, in the sciences of health and physical activity, with an emphasis on fundamental and applied physiology, from mechanism to intervention. Through a functional lens,*

*research and professional training in health interventions (evaluation, prevention and rehabilitation), fosters scholars in activity, lifestyle, and wellness management.*

**The process.** The new name was determined using criteria and in fitting this new description; the detailed process is provided in **Appendix I**, overseen by the Department Curriculum Committee. Briefly, we worked on: (1) the expertise in the department, (2) its combination into themes (our “pods”), (3) a data-based approach - comparing with North American similarly-programmed departments, internal and external consultations, and criterion-based lists of names. Finally, (4) a voting process for the new name.

*The “pods”.* By mixing and matching individual expertise collectively, we established three thematic areas or “pods”:

- The interest on mechanisms and **Physiology**.
- Activity centered on assessment, rehabilitation and prevention, so a role in **Interventions**.
- Interest in **Health (factors)**, such as sleep, nutrition, and healthy behaviours.

*Database approach.* We made multiple database searches and consultations: (1) we quantitatively evaluated the content of our undergraduate and graduate calendar sections. (2) We quantitatively assessed 103 department names and content (with similar programs to ours) across Québec, Canada, and the U.S. for terms/concepts. (4) We analyzed a subset (n=4) of these departments with both a PhD and an Athletic Therapy (AT) program for their domains of expertise, and generated domain profiles vs. department names. (5) We distributed in class a paper questionnaire to our undergraduate students, addressing the current and future department names – receiving 157 responses across all years. (6) We provided the same online questionnaire to our graduate students, staff, FT and PT faculty, and to alumni (receiving 34 responses). (7) We conducted strategic department discussions on the name, one with FAS Strategic Advisor Émilie Champagne. (8) From AT faculty members, a listing from the Commission on Accreditation of Athletic Training Education (CAATE - 374 USA AT programs) of department names was analyzed. (9) Finally, in Fall 2017, we sent a questionnaire to 87 Counsellors/Advisors at CEGEPs, and received 14 responses (11 French CEGEPs, 3 English). Following these consultations, we narrowed down the list of terms/concepts to eight key terms, and formed a list of 10 names; after comments, this became a list of 11 names. These names were submitted to a two-step vote held over three weeks.

We thus submit the name “**Department of Health, Kinesiology, and Applied Physiology**” for your consideration. This name is coherent with naming trends across North America, and is strategic within the Québec/Canada landscape. It will have a positive effect on student and faculty recruitment. On this name, we collected feedback from some neighbour departments (Applied Human Sciences, Biology, Chemistry/Biochemistry, Physics, and Psychology). Their overall response was in agreement with our process and result; their e-mails are attached in **Appendix II**. I know that this request will be met with the appropriate consideration, and am available for any outstanding questions or requests of clarification.



Richard Courtemanche, PhD, Associate Professor & Chair, Department of Exercise Science  
SP-165-03, Phone: x3302, E-Mail: [richard.courtemanche@concordia.ca](mailto:richard.courtemanche@concordia.ca)