



**FALL 2023 END OF SEMESTER PLANNER**

	Sun	Mon	Tues	Wed	Thurs	Fri	Sat
10 <b>Nov 5-11</b>	5	6	7	8	9	10 Deadline for Exam Accommodations	11
11 <b>Nov 12-18</b>	12	13	14	15	16	17	18
12 <b>Nov 19-25</b>	19	20	21	22	23	24	25
13 <b>Nov 26- Dec 2</b>	26	27	28	29	30	1	2
14 <b>Dec 3-9</b>	3	4 Classes End	5 Deadline for withdrawal (DISC)	6 <b>Exams Begin</b>	7	8	9
15 <b>Dec 10-16</b>	10	11	12	13	14	15	16
16 <b>Dec 17-23</b>	17	18	19 <b>Exams End</b>	20	21	22	23 Holiday Break University Closed Dec 23 – Jan 7

**Back to class on Monday, January 15, 2024**

# HOW TO USE THIS PLANNER

1-Check your final exam schedule, course outlines and/or MOODLE for:

- a. Due dates for projects, assignments, essays, presentations, etc.
- b. Dates for online finals and take-home finals.
- c. Times of review sessions, tutorials, etc.

2- Also check due dates for any incomplete work/deferred exams from other semesters.

3- Mark all information on the calendar with %, # of pages, or other important details.

4- Look at the big picture. Decide on a strategy.

- a. Will you do several things at the same time?
- b. Will you get through one or two things, and then work on the next one or two things?

5- Considering your whole schedule, plan to start things early enough to allow for work completion.

(Remember that new material will be covered right until the last week so readings, labs, and assignments need the usual attention and time.)

6- Break the task/project/study material down into parts or steps. Make a “to do” list.

7- Make your plan specific.

- a. What do you need to do this day/week to hit your target?
- b. What step/part of the project will be completed by which date?

**If you would like some help planning and organizing your end of semester workload or are interested in improving your study or exam taking strategies, essay writing strategies, or other academic skills, you can access the Virtual drop-in Learning Specialist Q&A sessions. For more info check**

<https://www.concordia.ca/students/success/learning-support/specialists.html>