

WINTER 2024 END OF SEMESTER PLANNER

	Sun	Mon	Tues	Wed	Thurs	Fri	Sat
Mar 17-23 10	17	18	19	20	21	22	23
Mar 24-30 11	24	25	26	27	28	29 Easter Holidays – University Closed	30
Mar 31- Apr 6 12	31	1 Easter Holidays – University Closed	2	3	4	5	6
Apr 7-13 13	7	8	9	10	11	12	13
Apr 14-20 14	14	15 Last day of Classes	16 * Make up day	17 Deadline for academic withdrawal (DISC)	18 Final Exams Begin	19	20
Apr 21-27 15	21	22	23	24	25	26	27
Apr 28- May 4	28	29	30	1 Final Exams End	2	3	4

*Make up day for classes scheduled on March 29 & April 1

HOW TO USE THIS PLANNER

1-Check your final exam schedule, course outlines and/or MOODLE for:

- a. Due dates for projects, assignments, essays, presentations, etc.
- b. Dates for online finals and take-home finals.
- c. Times of review sessions, tutorials, etc.

2- Also check due dates for any incomplete work/deferred exams from other semesters.

3- Mark all information on the calendar with %, # of pages, or other important details.

4- Look at the big picture. Decide on a strategy.

- a. Will you do several things at the same time?
- b. Will you get through one or two things, and then work on the next one or two things?

5- Considering your whole schedule, plan to start things early enough to allow for work completion.

(Remember that new material will be covered right until the last week so readings, labs, and assignments need the usual attention and time.)

6- Break the task/project/study material down into parts or steps. Make a “to do” list.

7- Make your plan specific.

- a. What do you need to do this day/week to hit your target?
- b. What step/part of the project will be completed by which date?

If you would like some help planning and organizing your end of semester workload or are interested in improving your study or exam taking strategies, essay writing strategies, or other academic skills, you can access the Virtual drop-in Learning Specialist Q&A sessions. For more info check

<https://www.concordia.ca/students/success/learning-support/specialists.html>