JEFFERY WASHINGTON

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EDUCATION

Bachelor of Arts, Political Science

Expected Dec 2014

Minor in History

Concordia University, Montreal, QC

Cumulative Grade Point Average: 3.75 / 4.30 index

Relevant Courses: Regional Organization; Strategic Studies; Quebec Civil Law; Quebec Policy; Political and Party Finance; Public Administration

Diploma of Collegial Studies, Languages & Literature

2011

CEGEP John Abbott, St. Anne de Bellevue, Montreal, QC Graduated with Distinction

LANGUAGES

Fluent in English and French, conversational Russian and Polish

RELEVANT EXPERIENCE

Deputy/Chief Electoral Officer

2011-2012

Concordia Student Union (CSU), Montreal, QC

- Increased voter turnout twofold to set an election record
- Developed advertising campaigns and slogans
- Organized "Meet the Candidate" events
- Served as co-chair of Judicial Board, interpreting and executing university's constitution
- Established guidelines and policies for university Election Committee
- Managed poll staffing, setup, and ballot counting
- Coordinated post-election banquet

Vice President 2011

Accreditation Drive CSU, Montreal, QC

- Represented Union before local elected officials
- Acted as a spokesperson with news media
- Developed agenda with the President
- Recruited staff members and volunteers
- Coordinated meetings and scheduled conferences

ADDITIONAL EXPERIENCE

Assistant Manager

Summer 2010

Federal Government Exchange Programme, Ajax, ON

- Welcomed and trained new staff
- Mediated between employees and administration
- Liaised with government agencies
- Translated several documents and reports

EXTRA-CURRICULAR ACTIVITIES

Student Representative

2011-Present

Concordia University, Montreal, QC

- Appointed for the 2011-2012 academic year:
 - "Concordia University Senate"
 - "Senate Steering Committee"
 - "Senate Appeals Committee on Academic Misconduct"

Vice-President 2010-Present

Young Liberals of Canada, Montreal, QC

- Organize tours for schools in Quebec
- Participate as Executive Board Member of the YLC (QC)
- Assisted with the creation of this new club for both colleges and universities

INTERESTS

Computers, tennis, studying languages, politics and social activities