

Authentic Assessment Design Worksheet

Assessment Title:

Context/Subject Area:

Step 1: Define Clear Learning Outcome

1. Learning Outcomes:

- What knowledge and skills should students gain from this assessment?
- How do these outcomes support the course-level learning outcomes?

Write your assessment-specific learning outcomes here:

Step 2: Design Authentic Tasks

2. Task Description:

- Describe the real-world scenario your assessment will simulate.
- Explain how this scenario is relevant or engaging to your students.
- What product or performance will students deliver to demonstrate their knowledge and skills?
- Describe opportunities for students to engage in critical thinking and problem-solving.
- Describe how students will apply analysis, evaluation, synthesis, etc., in this task.

Describe your authentic task here:

3. Considerations for Group Work:

- Will this task involve group work? If so, how will roles be assigned and contributions be assessed?

Outline your group work plan here:

Step 3: Define Criteria for Success

4. Criteria for Success:

- List the specific, measurable criteria for assessing the student work. How will you evaluate the evidence of learning? Consider including a rubric or checklist.
- How will these criteria be communicated to students?

List your criteria here:

5. Rubric Development:

- Draft a basic rubric based on your criteria for success. A rubric usually contains multiple criteria and levels of performance.

Draft your rubric here:

Step 4: Embed Opportunities for Feedback and Reflection

6. Feedback and Reflection Plan:

- Outline how and when students will receive feedback. Will peer feedback be incorporated?
- Describe how students will reflect on their learning. Will there be guided reflection questions or a reflective essay?

Develop your feedback and reflection plan here:

Step 5: Adjust Instruction and Improve the Next Assessment

7. Reflection on Instruction: [You can leave this part blank for this workshop]

- Based on what you anticipate learning from this assessment, what potential adjustments might you need to consider for your teaching?

Reflect on potential instructional adjustments here:

Final Thoughts:

8. Peer Feedback:

- Share this worksheet with a colleague. What feedback did they provide that you find valuable?

Note peer feedback here:
