

CONCORDIA UNIVERSITY
MINUTES OF THE OPEN SESSION
OF THE MEETING OF THE BOARD OF GOVERNORS

Held on Wednesday, April 18, 2001, immediately following the Closed Session,
in Room GM 407-1, SGW Campus

Attendance

Present: Mrs. Lillian Vineberg, *Chairwoman*, Dr. Steven Appelbaum, Ms. Barbara Barclay, Ms. Joanne Beaudoin, Dr. William Byers, Mr. Alex Carpini, Dr. June Chaikelson, Mr. Mario Ciaramicoli, Mrs. Marianne Donaldson, Mr. Brian Edwards, Dr. Terrill Fancott, Mr. Rob Green, Mr. Peter Howlett, Dr. Christine Jourdan, Mr. Paul Kefalas, Mr. Peter Kruyt, Ms. Christine Lengvari, Dr. Loren Lerner, Dr. Frederick Lowy, *Rector and Vice-Chancellor*, Sister Eileen McIlwaine Ph.D., Mr. Eric Molson, *Chancellor*, Mr. John Parisella, *Vice-Chairman*, Mr. Alex G. Potter, Mr. Richard Renaud, *Vice-Chairman*, Mrs. Miriam Roland, Ms. Nisha Sajani, Mr. Rabih Sebaaly, Ms. Sabrina Stea, Mr. Jonathan Wener

Officers of the University: Prof. Marcel Danis, Mr. Michael Di Grappa, Mr. Larry English, Dr. Jack Lightstone

Observer: Me Pierre Frégeau

Absent: Mr. Alain Benedetti, Mr. Charles G. Cavell, Me Rita de Santis, Ms. Nicole Fauré, Mr. Leo Goldfarb, Mr. Ned Goodman, Mr. George Hanna, Mr. Ronald Lawless, Mrs. Hazel Mah, Mrs. Marianna Simeone, Mr. Ivan Velan

Guest: Me Bram Freedman (Assistant Secretary-General and General Counsel)

DOCUMENTS CONSIDERED AND ATTACHED TO THESE MINUTES

BG-2001-4-D2	Memo from Dean Anvari outlining the proposal to increase tuition fees for undergraduate visa students
BG-2001-4-D3	Supporting documents proposing members to the Evaluation Committee for the Dean of the Faculty of Arts and Science
BG-2001-4-D4	Supporting documents proposing members to the Evaluation Committee for the Dean of the Faculty of Engineering and Computer Science
BG-2001-4-D5	Supporting documents proposing the members for the Search Committee for the Dean of Graduate Studies and Research
BG-2001-4-D6	Letter from Dean of Students regarding fees approved by referendum of the Concordia Student Union members
BG-2001-4-D7	Senate recommendation regarding per credit administrative fees
BG-2001-4-D8	Report of the Vice-Rector, Services
BG-2001-3-D9	Report of the Vice-Rector, Institutional Relations and Secretary-General

1. **Call to Order**

The Open Session was called to order at 10:15 a.m.

1.1 **Chairwoman's remarks**

Mrs. Vineberg congratulated Sabrina Stea on winning the presidency of the CSU election.

The Chairwoman also apprised the assembly that, during Closed Session, the Board of Governors approved the construction of the Loyola Science Complex as well as the preliminary phase of the Engineering and Computer Science and Visual Arts Complex.

1.2 Approval of the Agenda

The agenda was approved as submitted.

1.3 Approval of the Minutes of the Open Session of the previous meeting (March 21, 2001)

Upon motion duly moved and seconded (Chaikelson, McIlwaine) it was unanimously RESOLVED:

R2001-23 *THAT the Minutes of the Open Session of the previous regular meeting of the Board, held on March 21, 2001, be approved.*

2. Business arising from the minutes not included on the agenda

There was no business arising from the minutes.

3. Tuition fee increase for undergraduate visa students - John Molson School of Business

Pursuant to Dr. Chaikelson's remark that the increase in September 2002 applicable to students currently registered should be \$400 rather than \$466.67 as set out in Document BG-2001-4-D2, the following motion was adopted.

Upon motion duly moved and seconded (Lowy, Howlett) it was RESOLVED with two opposed (Green, Stea) and one abstention:

R2001-24 *WHEREAS the tuition fee for undergraduate visa students at the John Molson School of Business has been \$10,000 per year since 1996 while instructional costs have risen substantially but the value of the Canadian dollar has dropped significantly over the same period;*

WHEREAS a proposal to increase that tuition fee, submitted by the Foreign Student Recruiter, has been discussed at the Rector's Cabinet meeting of April 2, 2001, which recommends its approval to the Board of Governors;

BE IT RESOLVED:

THAT the tuition fee for undergraduate visa students at the John Molson School of Business be increased by \$2000 per annum effective September 2001 (2001/2) and by \$2000 per annum effective September 2002 (2002/2), as set out hereafter:

- *the current fee of \$333.33 per credit be increased by \$66.67 per credit to \$400.00 per credit beginning with the 2001 Fall semester (2001/2); and*
- *the 2001 Fall semester fee of \$400.00 per credit be further increased by \$66.67 per credit to \$466.67 per credit beginning with the 2002 Fall semester (2002/2);*

THAT students currently registered as undergraduate visa students be exempt from the increase effective September 2001 (2001/2). However, should they continue in the program in the September 2002 (2002/2) semester, the increases applicable to them shall be set out as follows:

- the current fee of \$333.33 per credit shall be increased by \$66.67 per credit to \$400.00 per credit beginning with the 2002 Fall semester (2002/2); and
- the 2002 Fall semester fee of \$400.00 shall be further increased by \$66.67 per credit to \$466.67 per credit beginning with the 2003 Fall semester (2003/2).

4. **Election of members to the Evaluation Committee for the Dean of the Faculty of Arts and Science**

Upon motion duly moved and seconded (Lowy, Sebaaly) it was unanimously RESOLVED:

R2001-25 WHEREAS, in accordance with the Interim Evaluation Process for Faculty Deans and the Dean of Graduate Studies and Research in the Penultimate Year of their First Mandate approved by the Board of Governors on February 21, 2001, the composition of the Evaluation Committee for the position "Dean, Faculty of Arts and Science" was established on February 21, 2001;

BE IT RESOLVED:

THAT the following persons be elected as members of the Evaluation Committee for Dean, Faculty of Arts and Science:

Dr. Jack Lightstone, Provost and Vice-Rector, Research, as Chair;

Ms. Maria Peluso, a regular member of the part-time faculty from the Faculty of Arts and Science, elected by the part-time faculty;

Ms. Miriam Posner, a member of the administrative and support staff from a unit reporting to the Dean, Faculty of Arts and Science, nominated in conformity with the Electoral College policy;

Mr. Jayson Bérubé, an undergraduate student and Ms. Cora Capurro, a graduate student, elected by the Arts and Science Faculty Council;

Mr. John Parisella, a member of the Board representing the community-at-large, nominated by the Rector;

THAT, Ms. Heather Adams-Robinette, Assistant to the Secretary of the Board of Governors and Senate, act as Secretary to the Evaluation Committee;

THAT, once the Evaluation Committee has begun its work, the Chair of the Committee report progress to the Board every month;

THAT the Chair of the Committee be authorized to accept the nominations of the remaining Committee members, said nominations to be ratified by the Board; and

THAT the Chairwoman of the Board be authorized to appoint a replacement for any member who may resign, such appointment to be made in consultation with the constituency of the member who has resigned.

5. Election of members to the Evaluation Committee for the Dean of the Faculty of Engineering and Computer Science

Upon motion duly moved and seconded (Lowy, Potter) it was unanimously RESOLVED:

R2001-26 WHEREAS, in accordance with the Interim Evaluation Process for Faculty Deans and the Dean of Graduate Studies and Research in the Penultimate Year of their First Mandate approved by the Board of Governors on February 21, 2001, the composition of the Evaluation Committee for the position "Dean, Faculty of Engineering and Computer Science" was established on February 21, 2001;

BE IT RESOLVED:

THAT the following persons be elected as members of the Evaluation Committee for Dean, Faculty of Engineering and Computer Science:

Dr. Jack Lightstone, Provost and Vice-Rector, Research, as Chair;

Dr. Rama Bhat;

Dr. Charles Giguère;

Dr. Clement Lam;

all full-time faculty members elected by the Engineering and Computer Science Faculty Council;

Ms. Mary Silas, a regular member of the part-time faculty from the Faculty of Engineering and Computer Science, elected by the part-time faculty;

Mr. Mario Ciaramicoli, an undergraduate student and Mr. Husam Elsaid, a graduate student, elected by the Engineering and Computer Science Faculty Council;

Mr. Rocco Lombardo, member of the administrative and support staff from a unit reporting to the Dean, Faculty of Engineering and Computer Science, nominated in conformity with the Electoral College policy;

Mr. Richard Renaud, a member of the Board representing the community-at-large, nominated by the Rector;

THAT, Ms. Heather Adams-Robinette, Assistant to the Secretary of the Board of Governors and Senate, act as Secretary to the Evaluation Committee;

THAT, once the Evaluation Committee has begun its work, the Chair of the Committee report progress to the Board every month; and

THAT the Chairwoman of the Board be authorized to appoint a replacement for any member who may resign, such appointment to be made in consultation with the constituency of the member who has resigned.

6. **Election of the members to the Search Committee for the Dean of Graduate Studies and Research**

Upon motion duly moved and seconded (Lowy, Potter) it was RESOLVED with one abstention (Chaikelson):

R2001-27 WHEREAS, in accordance with the Rules and Procedures for Senior Administrative Appointments adopted by the Board of Governors on January 17, 2001, the composition of the Search Committee for the position "Dean of Graduate Studies and Research" was established on February 21, 2001;

BE IT RESOLVED:

THAT the following persons be elected as members of the Search Committee for Dean of Graduate Studies and Research:

Dr. Jack Lightstone, Provost and Vice-Rector, Research, as Chair;

Dr. Clarence Bayne, a full-time faculty member elected by the John Molson School of Business;

Dr. Fariborz Haghigat, a full-time faculty member elected by the Engineering and Computer Science Faculty Council;

Ms. Lidia Santos, a member of the administrative and support staff from a unit reporting to the Dean of Graduate Studies and Research, nominated in conformity with the Electoral College policy;

Ms. Dana Simon and Mr. Mark Rozahegy, two graduate students nominated by the Graduate Students' Association;

THAT, Ms. Ann M. Bennett, Assistant to the Executive Director of the Rector's Cabinet, act as Secretary to the Search Committee;

THAT, once the Search Committee has begun its work, the Chair of the Committee report progress to the Board every month;

THAT the Chair of the Committee be authorized to accept the nominations of the remaining Committee members, said nominations to be ratified by the Board; and

THAT the Chairwoman of the Board be authorized to appoint a replacement for any member who may resign, such appointment to be made in consultation with the constituency of the member who has resigned.

7. Concordia Student Union (CSU) fees

Dr. Chaikelson expressed the concern raised at the Arts and Science Faculty Council meeting regarding the status of funding of the Arts and Science Federation of Associations (ASFA) activities since the proposed levy of \$0.60 per credit had been rejected following the CSU referendum. The funding will be at the discretion of next year's CSU Council, responded Mr. Green. However, it will have to come out of the \$1.50 per credit CSU fee, since the \$0.25 per credit fee for non-academic clubs and associations is dedicated solely to cultural and recreational activities.

Upon motion duly moved and seconded (Green, Stea) it was **RESOLVED** with one opposed (Chaikelson) and two abstentions (Potter, Roland):

R-2001-28 *WHEREAS* pursuant to a referendum held from March 27 to 29, 2001, members of the Concordia Student Union (CSU) voted in favour of reducing the current CSU membership fee of \$2.00 per credit to \$1.75 per credit to be divided as \$1.50 per credit for CSU membership and \$0.25 per credit for CSU Non-Academic Clubs and Associations;

BE IT RESOLVED:

THAT the Board of Governors authorize the University to collect a fee of \$1.50 per credit for CSU membership from all undergraduate student to be implemented with registration for the Summer term of 2001 (2001/1), and further;

THAT the Board of Governors authorize the University to collect a CSU Non-Academic Clubs and Associations fee of \$0.25 per credit from all undergraduate students to be implemented with registration for the Summer term of 2001 (2001/1).

Upon motion duly moved and seconded (Green, Stea) it was **RESOLVED** with two abstentions (Potter, Roland):

R-2001-29 *WHEREAS* pursuant to a referendum held from March 27 to 29, 2001, members of the Concordia Student Union (CSU) registered in the Faculty of Fine Arts voted in favour of paying a fee to support Fine Arts Academic Associations;

BE IT RESOLVED:

THAT the Board of Governors authorize the University to collect a Fine Arts Academic Associations fee of \$1.00 per credit from all undergraduate students in the Faculty of Fine Arts to be implemented with registration for the Fall term of 2001 (2001/2).

Upon motion duly moved and seconded (Green, Stea) it was **RESOLVED** with two abstentions (Potter, Roland):

R-2001-30 *WHEREAS* the current fee of \$0.05 per credit to support the People's Potato is coming to an end;

WHEREAS pursuant to a referendum held from March 27 to 29, 2001, members of the Concordia Student Union (CSU) voted in favour of a new fee to support the People's Potato for a six-year period;

BE IT RESOLVED:

THAT the Board of Governors authorize the University to collect a People's Potato fee of \$0.25 per credit, adjusted in accordance to the consumer price index, from all undergraduate students to be implemented with registration for the Fall term of 2001 (2001/2) and ending in the Winter term of 2007 (2007/4), with the understanding that the CSU shall publicize and administer a provision for refund of the fee to students who do not wish to pay it. The value of the consumer price index is to be determined by the CSU and must be submitted to the University at least 30 days prior to the start of the academic term for which it becomes applicable.

8. Per credit administrative fees

Dr. Lowy recalled the history of the per credit administrative fees and the agreement reached with the Vice-Rector, Services and the students regarding same. Considering that the government funding is now known, a discussion occurred at Senate resulting in a recommendation to eliminate the deferred \$3.00 per credit administrative fee increase and to retire the administration's obligation to apply new money towards reducing or eliminating the existing administrative fees as provided for in the aforementioned agreement.

Upon motion duly moved and seconded (Lowy, Sebaaly) it was unanimously RESOLVED:

R-2001-31 WHEREAS, by agreement reached with the CSU last year, the administration had committed to recommend to Senate and the Board the allocation of 20% of additional, new, un-targeted, recurring operating monies received towards eliminating the proposed additional \$3.00 per credit administrative fee and reducing the existing \$9.00 fee;

WHEREAS at its meeting held on April 6, 2001, Senate reviewed this matter extensively in light of the funding that will be received over the next year;

BE IT RESOLVED:

THAT, upon the recommendation of Senate, the additional \$3.00 per credit administrative fee, the implementation of which had been deferred to the 2002-2003 academic year by the Board of Governors at its December 13, 2000 meeting, be completely eliminated;

THAT the third paragraph of the agreement entered into on February 1, 2000 between the Concordia Student Union and the Concordia University Administration, with respect to the administration's commitment to recommend to Senate and the Board of Governors that "20% of additional, new, un-targeted, recurring operating monies [be applied] towards eliminating, initially, the scheduled \$3.00 per credit increase for the 2000-2001 academic year, and subsequently, to eliminating the existing \$9.00 per credit administrative fee", is considered satisfied and therefore retired; and

THAT any future discussion regarding the increase or decrease of the existing \$9.00 per credit administrative fee must be argued on the basis of the financial situation of the University at that time.

9. Report of the Standing Committees

9.1 Benefits Committee (April 11,2001)

Given the absence of the Chair and the Vice-Chair, the Committee's report was waived.

9.2 University Advancement Committee (April 17, 2001)

Given the lateness of the hour, Mr. Renaud waived his report.

10. Report of the Rector

In light of the late hour, Dr. Lowy waived his report.

11. Reports of the Vice-Rectors

11.1 Provost and Vice-Rector, Research

Given the lateness of the hour, Dr. Lightstone waived his report.

11.2 Vice-Rector, Institutional Relations and Secretary-General

Prof. Danis' written report was forwarded in advance to all Governors.

11.3 Vice-Rector, Services

Mr. Di Grappa's written report was forwarded in advance to all Governors.

11.4 Chief Financial Officer

Given the lateness of the hour, Mr. English waived his report.

12. Correspondence

There was no correspondence put before the Board.

13. Any other business

No other business was raised.

14. Date of next meeting

Mrs. Vineberg informed Governors that the next regular meeting of the Board will be held at 5 p.m., followed by a dinner around 6:30 p.m., on Wednesday, May 16, 2001, in the downtown Faculty Club dining room, located in the Hall Building.

15. Adjournment

The Open Session adjourned at 11:00 a.m.

Submitted by Danielle Tessier, Secretary of the Board of
Governors and Senate, for approval by the Board at its meeting of
May 16, 2001