
Baseline Application Deployment and Updating

Windows Baseline Application Deployment via Software Centre

Summary

This document describes how to use the Software Center to install base applications. It also discusses how base applications are updated.

Overview

The baseline applications are provided to all IITS managed computers via Microsoft Software Center. New computers will have all base applications installed. This ensures that a minimum standard of software is available to all users. Base applications include Microsoft Office, SentinelOne, Adobe, Yuja, Zoom, and internet related software such as Chrome.

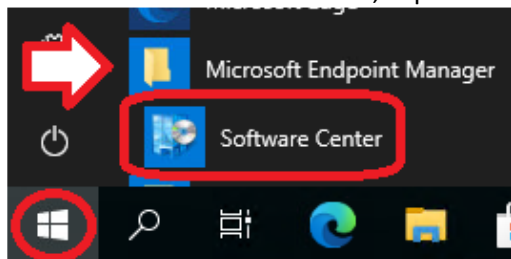
Once a month, all baseline applications will be reviewed and updated when updates are available. The updates will then be distributed via the Software Center during the first week of every month.

Occasionally a software developer may release a critical security update to a base application. If a critical update falls outside the beginning of the month, IITS will make the update available before the regular update period. Critical security updates are installed in the background automatically and users will be notified if a reboot is required.

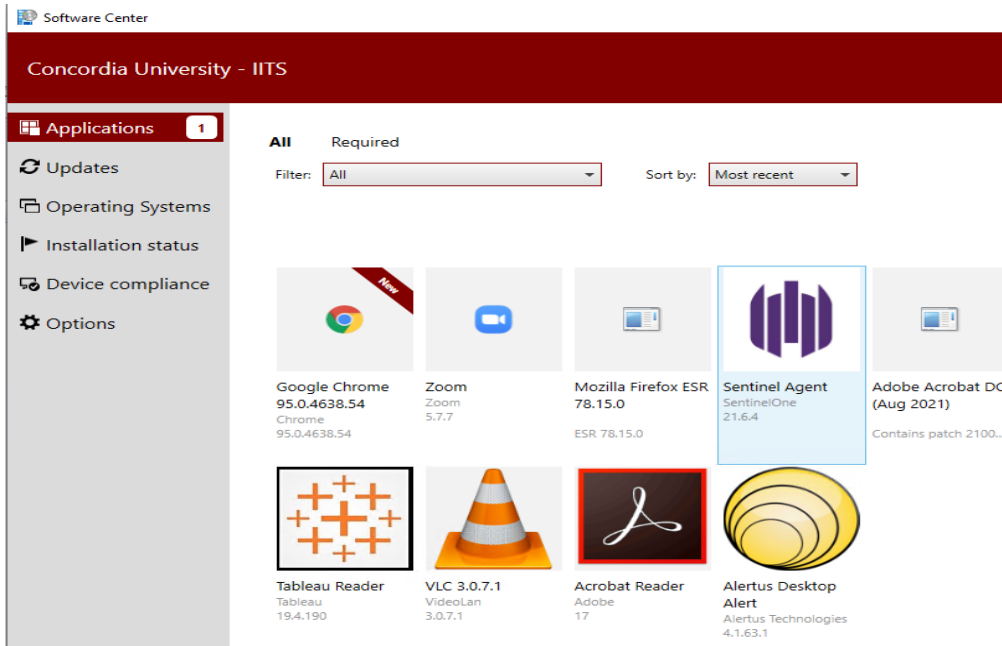
Baseline applications do not automatically self-update. Rather, IITS manages the updates to the baseline applications. This ensures that new revisions of software are tested for compatibility issues before deployment.

Installing Base Applications via Software Centre

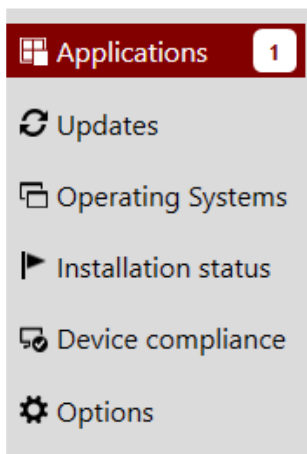
From the Windows Start menu, expand Microsoft Endpoint Manager, and select the Software Center.



The Software Center will appear as below. The list of available software will vary depending on your workstation.



Along the left of the Software Center you will see multiple tabs:



The first tab, Applications, displays applications that have been deployed to your computer. Some of these applications may have already been installed on your machine, and some may be available to be installed. You may check the installation status or install any of these at your convenience by selecting the application icon and pressing the 'install' button.

If an installation is in progress, the Installation Status tab will display the progress of that installation. This tab will also provide information regarding past installations.

The "Options" tab lists additional settings, most of which are preconfigured or presently not in use.

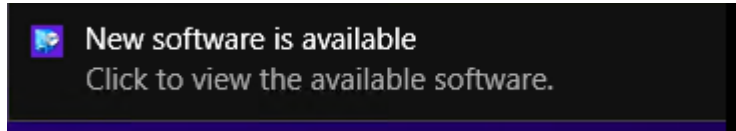
Installing Baseline Applications

Shane Turner, IITS – Endpoint Solutions

The “Operating Systems” and “Device compliance” tabs are utilized in special circumstances by IITS. For more information, please contact IITS.

Updates

When updated software is available, users will be notified by a text bubble that informs them that ‘New software is available.’



Once this bubble appears, a user may open the Software Center to check the available applications and installed applications.

Required Base Applications vs. Optional Applications

There are two categories of applications deployed to users. The first, common applications, are “required” and are by default installed on nearly all computers silently. The “available” applications are ‘on demand’ as required by users and may be installed from the Software Center using the procedure described in this document.

The following is a list of examples of both the required and available Applications:

<i>Required (Installs by default for most machines)</i>	<i>Optional (Available on demand)</i>
SentinelOne	Adobe Acrobat
Microsoft Office	FireFox
Adobe Reader	SAP Microsoft Analysis
FortiClient VPN	Tableau Reader
Alertus	Microsoft Visio
Chrome	Microsoft Project
VLC	ClockWork
Yuja	7-Zip
Teams	
Zoom	

MacOS/iOS Baseline Application Deployment via Self Service

Summary

This document describes how to use the Concordia Self Service to install base applications. It also discusses how base applications are updated.

Overview

The baseline applications are provided to all IITS managed computers via the Concordia Self Service app. New computers will have all base applications installed. This ensures that a minimum standard of software is available to all users. Base applications include Microsoft Office, SentinelOne, Adobe, Yuja, Zoom, and internet related software such as Chrome.

Once a month, all baseline applications will be reviewed and updated when updates are available. The updates will then be distributed via the Software Center during the first week of every month.

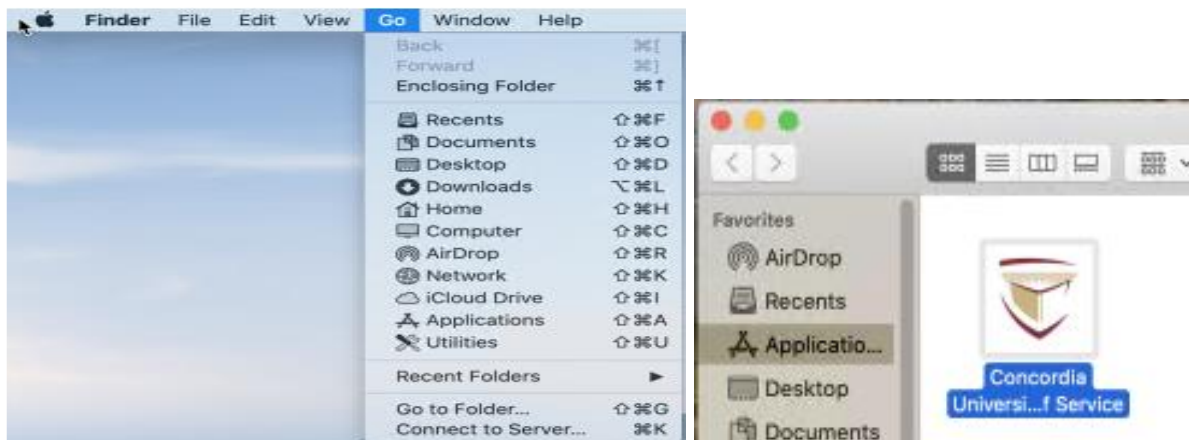
Occasionally a software developer may release a critical security update to a base application. If a critical update falls outside the beginning of the month, IITS will make the update available before the regular update period. Critical security updates are installed in the background automatically and users will be notified if a reboot is required.

Baseline applications do not automatically self-update. Rather, IITS manages the updates to the baseline applications. This ensures that new revisions of software are tested for compatibility issues before deployment.

Installing Base Applications via Concordia Self Service

Once your machine is enrolled in Jamf you will be able to use the Concordia University Self-Service to install applications that have been made available for your machine.

To access the Self Service select “Go” from the top toolbar, click on Applications, and select Concordia Self-Service



The applications that have been deployed to your machine will be displayed inside of the Concordia University Self Service, and you can install the application(s) simply by clicking on the “Install” button.

