

**Department of Chemistry and Biochemistry  
REQUEST FOR LAB EXEMPTION**

**Section 1 – Contact information:**

Name \_\_\_\_\_ ID# \_\_\_\_\_  
Phone \_\_\_\_\_ Email \_\_\_\_\_

**Section 2 – Course in which lab was passed:**

Course Number \_\_\_\_\_ Last taken \_\_\_\_\_  
Course professor \_\_\_\_\_ Lecture session \_\_\_\_\_  
Lab section \_\_\_\_\_

**Section 3 – Course for which exemption is requested:**

Session:            S            F            W            Requested lecture session

Preferred tutorial section, if appropriate\*:

\*Not all courses have tutorials            1st choice \_\_\_\_\_            2nd choice \_\_\_\_\_

If you are granted an exemption, you will be registered for the special exemption lab section after receiving permission. **If you remain registered in any other section, you will be required to repeat the labs.** Please consult the University [Class Schedule](#) for course-specific details.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Section 4: For office use only**

Date Processed	_____		
Marked for lab reports	_____	Marked for lab exam	_____
Course & lecture section	_____	Special lab section	56
Term & year	_____		
Signature	_____		

**Instructions:**

1. The student completes sections 1, 2 and 3 and sends it to [chemistry.reception@concordia.ca](mailto:chemistry.reception@concordia.ca).
2. The Department obtains the previous mark, and verifies that the student is eligible for the exemption. If so, the student will be enrolled and notified.